

# ADMISSIONS INFORMATION

## 2023-2024 SCHOOL YEAR

---



### Application Process

The application process for the 2023-2024 school year takes place during the month of January; it begins **Thursday, January 12, 2023** and the **deadline to apply is Tuesday, January 31, 2023**. There is no application fee.

Siblings of students currently enrolled at TCHS must follow these same procedures and comply with the deadlines. All sections of the online application must be completed and all supplemental documentation must be uploaded. Failure to do so will result in the student's application being placed on hold, thereby delaying the admissions process, and the student will be placed in line with others in the wait pool.

All applicants will be notified about the status of the application via email in **mid-to-late February**. Due to the volume of applications, all deadlines will be strictly enforced. Applications are not timestamped.

**Registration and scheduling information will be provided following acceptance to TCHS.**

### Application Procedure Meetings

If you have questions about our application procedures or need additional help, please email **Tiffany Parks** ([tparks@tchs.net](mailto:tparks@tchs.net)) to make an appointment on the following dates:

Tuesday, January 17, 2023	9 a.m. – 12:00 noon
Wednesday, January 18, 2023	9 a.m. – 12:00 noon
Wednesday, January 18, 2023	4:00 p.m. – 6:00 p.m.
Thursday, January 19, 2023	9:00 a.m. – 12:00 noon

### Required Supplemental Documentation for Admissions

Applicants will be required to upload and save the following documents in PDF format. Please make sure to **name** documents using the following format: **Applicant Name.document name** (for example, "John Doe.Social Security Card" or "Jane Smith.Standardized Test Scores"):

- Report card from current grade (if applying after the 3rd quarter, submit mid-term report card)
- Most recent standardized test scores
- Educational evaluation or medical assessment (if applicable)
- Pastoral Report (for Catholic out-of-parish applicants only)
- Discipline /Behavior Records - official school behavior report that includes a **complete two-year timeframe**. (Applicants attending the following schools **need not** provide a Discipline Report: Carencro Catholic, Holy Family, St. Bernard, St. Genevieve, St. Ignatius, Sts. Leo-Seton, and Sts. Peter and Paul)

In addition to the documents listed above:

- **9<sup>th</sup> grade** applicants should upload the final report card from the 7<sup>th</sup> grade

- **10th, 11th and 12th grade applicants** should upload a complete transcript from their previous/current school

### **Admissions Priority Point System**

The amount of points earned by each applicant is held in confidence by the TCHS Administration and Admissions Office. TCHS welcomes students of any race, color or national and ethnic origin. It does not discriminate on the basis of race, creed, gender, national or ethnic origin in its educational policies, financial aid programs, or other school-administered programs. The number of openings is typically fewer than the number of qualified applicants.

### **Legacy**

- Applicant will earn points for each grandparent/great-grandparent (maternal or paternal) who is a graduate of TCHS.
- Applicant will earn bonus points if he/she would be a direct third or fourth generation TCHS student to enroll.

### **Alumni**

- Applicant will earn points if one parent is a graduate of TCHS, additional points if both parents are TCHS graduates.

### **Siblings Attending TCHS**

- Applicant will earn points for each TCHS sibling.

**Parishioner of Owner Church Parish (determined by Pastor):** *Owner parishes include Our Lady of the Assumption Church, St. Bernard Church, St. Charles Borromeo, St. Elizabeth Seton Church, St. Genevieve Church, St. Leo the Great Church, St. Patrick Church, St. Peter Church and Sts. Peter and Paul Church.*

- Territorial – Lives within the geographical boundaries of the parish
- Registered
- Registered and attends regularly
- Registered, attends regularly, and involved and/or financially supportive

### **Other Catholic Church Parishes (determined by Pastor)**

- Territorial – Lives within the geographical boundaries of the parish
- Registered
- Registered and attends regularly
- Registered, attends regularly, and involved and/or financially supportive

### **Official Feeder Schools/Other Catholic Schools**

- Applicant will earn points for each year completed at one of the official feeder schools: Carencro Catholic, St. Bernard, St. Genevieve, St. Ignatius, Sts. Leo-Seton, and Sts. Peter and Paul.
- Applicant will earn points for each year completed at Catholic schools other than feeder schools.

### **Grade Point Average**

- Final GPA for previous school year
- Semester GPA for current school year

### **Complete Battery Percentile**

- Points on most recent national standardized tests

### **Student Involvement**

- Extra-curricular and co-curricular activities for church, school, and civic community.

### **Student Discipline**

- Discipline /Behavior Records - official school behavior report that includes a **complete two-year timeframe.**